

6 December 1973

MEMORANDUM FOR: Chief, [REDACTED]
SUBJECT : Records Management Conference

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1. The annual Records Management Conference held [REDACTED] in October 1973 was the most successful records conference sponsored by this staff. This degree of success could not have been obtained without your support and assistance and that of your staff. All of the [REDACTED] personnel that assisted us were cooperative and courteous, particularly [REDACTED] who worked with the planning committee making the arrangements, and [REDACTED] who followed up and assured that our every need was met.

2. Please, on behalf of all the conferees, accept my sincere appreciation for the support and hospitality we received [REDACTED]

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Chief
Information Systems Analysis Staff